

**Letter of Invitation of consultancy service for Panchkhal Municipality for preparation of
Base Map of Panchkhal Municipality**

Contact Information :- Panchkhal Municipality- Panchkhal , Kavre

First Date of Publication :- *8th March, 2016*

Dead line for submission of RFP is within 15 days of First publication date.

1. Panchkhal Municipality has allocated fund including towards the cost of **Consultancy services for GIS Based Base Map of Panchkhal Municipality** and intends to apply a portion of this for eligible payments under this Contract.
2. Panchkhal Municipality now invites proposals to provide consulting services for **GIS Based Base Map of Panchkhal Municipality** more details on the services are provided in the attached Terms of Reference.
3. A consultant will be selected under Quality and Cost Based Selection (QCBS) and procedures described in this RFP.
4. The RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Information to Consultants
 - Section 3 - Technical Proposal - Standard Forms
 - Section 4 - Financial Proposal - Standard Forms
 - Section 5 - Terms of Reference
 - Section 6 - Standard Forms of Contract.
5. Please inform us, upon receipt :-
 - (a) that you received the letter of invitation; and
 - (b) Whether you will submit a proposal alone or in association.

Note: Weight of technical and financial proposal is 80% and 20% respectively.

If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day.

Yours sincerely,
Bashudev Bhetwal
Executive Officer
Panchkhal Municipality