

## Terms of Reference for Preparation of Municipal Disaster Management Plan (MDMP)

### 1. Background

Nepal is highly susceptible to multiple hazards such as landslides, floods, earthquakes and epidemics resulting in significant loss of human lives and properties. Nepal is also in a precarious situation with regard to the impact of climate change. With the rapid and unplanned urbanization, urban infrastructure and public services are at risk of multiple hazards such as earthquake and fire. In the global scenario, Nepal lies in 20th position in terms of risk. Likewise 11th position from the risk of earthquake, 30th from the risk of flood and landslide or water related disasters and 4th from the impact of climate change. In this context, "National Strategy for Disaster Risk Management (NSDRM), 2009" has given special priority to preparedness and risk, reduction activities in the field of disaster management. It has become necessary to responsible disaster management stakeholders to take initiatives in building disaster resilient communities by mainstreaming disaster risk reduction (DRR) issues into development plans.

Local Disaster Risk Management Planning Guideline, 2068 has been approved Ministry of Federal Affairs and Local Development and put into effect by exercising the power granted by the Local Self Governance Act, 1998. The guideline has focused to develop disaster risk management from the central to local level and mainstream it with development policy and programmes at all levels and also in order to ensure the notion of sustainable development. The guideline has also indicated to make disaster management participatory, transparent, accountable, inclusive and responsible by optimally mobilizing local resources and capabilities, and by ascertaining the access and ownership of all affected classes, communities and regions.

This ToR has been developed to consultancy service for preparation of Municipal Disaster Management Plan in line with Local Disaster Risk Management Planning Guideline, 2068.

### 2. Objective

The primary objective of the assignment is to prepare Municipal Disaster Management Plan. The objective encompasses;

- Facilitation of Workshops and Orientations for preparation of Municipal Disaster Management Plans with participatory method
- Compilation of hazards/ risks maps at districts
- Incorporation of data related to vulnerability and capacity of district to DRR



The image shows a handwritten signature in black ink over a circular official stamp. The stamp contains the text 'नेपाल सरकार' (Government of Nepal) at the top, 'मन्त्रालय' (Ministry) in the middle, and 'स्थानीय विकास विभाग' (Local Development Division) at the bottom. The year '२०७९' (2079 BS) is also visible at the bottom of the stamp.

### 3. Scope of Works

To address the underlying objective of the assignment, scope of work shall include, but not limited to, the followings:

- Facilitation for DM planning Workshops:
  - Accumulate and disseminate the knowledge on DRR
  - Knowledge on planning
  - Knowledge of Disaster/Hazards/Vulnerability
  - Importance and need of LDRDMP
  - Hazards identification and prioritization
  - Loss and damage
  - Cause and effect of disasters
  - Plan develop for Multi-Hazards
- Preparation of draft report based on the discussion and findings of the workshop
- Organize one day sharing program at municipal level to verify the draft report
- Prepare final Municipal Disaster Management Plan with incorporation of feedback and suggestions from the sharing program

### 4. Expected Outputs

The expected output of the assignment is the preparation of Municipal Disaster Management Plan which shall include following:

- Inventory of Disasters and Losses at municipality
- Vulnerability, Capacity and Risk Analysis Profile of Municipality
- Identification and Prioritization of Risk Management Activities
- Activities on Disaster Risk Reduction, Preparedness, Response and Recovery

### 5. Time period

The duration for consultancy services will be 45 working days.

### 6. Reporting and Responsibility:

The consultant will be responsible for the implementation of the complete terms of reference and will be directly report to the Executive Officer of Municipality.



## 7. Professionals Required:

The minimum required professional/experts are:

S.no.	Professionals/Experts	Qualification
1.	Team Leader	Master's Degree in Social Science or any relevant field with five years working experience in the field of DRR planning, DM process, PVA, LDRMP and DDMP
2.	Team Member	Bachelor Degree in Social Science or any relevant field with five years working experience in the field of DRR planning, DM process, PVA, LDRMP and DDMP

